

Arlington Public Schools
"Providing the means to accomplish dreams"

Supportive Information Sheet

**Subject: APPROVAL OF MINUTES FOR THE DECEMBER 8, 2008
REGULAR MEETING OF THE ARLINGTON SCHOOL
DISTRICT BOARD OF DIRECTORS**

Action

Page(s): Six (6), including cover

Submitted by: Dr. E. Kristine McDuffy, Superintendent

Date: January 12, 2009

Background Information:

The Arlington Public Schools Board of Directors held a regular public meeting on Monday, December 8, 2008 in the Administrative Building Board Room at 315 N French Ave: Arlington, WA 98223.

Administrative Consideration:

The minutes of the December 8, 2008 regular meeting are being submitted for approval at this time.

Superintendent's Recommendation:

That the Board approves the December 8, 2008 meeting minutes.

Arlington Public Schools
Board of Directors Meeting Minutes
Monday, December 8, 2008

STUDY SESSION

President Kay Duskin called the Study Session to order at 5:45 pm in the Administration Building Board Room. Also present were Directors Jeff Huleatt, Jim Weiss, Bob McClure and Carolyn Erickson, and Student Advisor Andy Smith. Student Advisor Nikita Doggett arrived at 6:50 pm.

Policy 8200 - Nutrition and Physical Fitness

Superintendent Kristine McDuffy introduced Mary Lavelle, Director of Food Services, and Deb Borgens, Executive Director of Financial Services, who shared a PowerPoint presentation outlining the Federal nutrition requirements and recommendations. They also shared current practices in the District and the changes that have been made over the last few years to improve nutritional offerings. Ms. Lavelle and Ms. Borgens answered questions from the Board members. Tyler Payne, DECA Advisor, was in attendance and also answered questions from the Board about DECA sales. He shared that funds raised through the DECA store are used to promote and run the store and to send students to conferences and competitions. A student spoke in support of the products offered through the DECA store.

President Duskin stated that there seem to be two issues: competitive sales between Food Services and other food sales; and the nutritional values of the items offered throughout the District. President Duskin noted that DECA is in the business of marketing and challenged the DECA students to consider alternative items that could be sold at the store.

It was requested to check with WSSDA to see if the Nutrition and Physical Fitness components can be separate policies. It was also requested that we get a list of more specific nutritional standards. Ms. Lavelle will look into that. The District will get all concerned parties together again to try to find a solution and come back to the Board with a recommendation, considering the competition and the nutritional factors.

Policy 3108 – Qualifications of Attendance and Placement

Dr. Warren Hopkins, Deputy Superintendent, shared an overview of the proposed amendments to Policy 3108 *Qualifications of Attendance and Placement*. The Board members reviewed the amendments proposed by the Washington State School Directors' Association (WSSDA) and requested a few additional changes. Those changes will be made and this policy will be presented for first reading at the next meeting.

The study session was adjourned at 6:59 pm.

BUSINESS MEETING

President Kay Duskin called the regularly scheduled Business Meeting of the Board of Directors of Arlington School District No. 16 to order at 7:00 pm in the Administration Building Board Room. Also present were Directors Jeff Huleatt, Jim Weiss, Bob McClure and Carolyn Erickson, and Student Advisors Nikita Doggett and Andy Smith. No Directors were absent.

The flag salute was given.

APPROVAL OF THE AGENDA

A revised Out-of-State Travel Request (Item 8) and a revised Personnel report (Item 12) have been submitted. Also, an executive session is being added to evaluate the performance of an employee. Director Erickson moved to approve the agenda as amended. Director Huleatt seconded the motion, which passed with a unanimous vote.

ELECTION OF BOARD OFFICERS

President Duskin opened the nominations for Board President. Director Weiss nominated President Duskin. Director Erickson seconded the motion and a call for other nominations was made three times. Hearing none, President Duskin closed the nominations for Board President, and called for a vote. The motion carried unanimously by a roll call vote. Director Duskin was re-elected as Board President and will serve a one-year term.

President Duskin opened the nominations for Board Vice President. President Duskin nominated Director Huleatt. Director Weiss seconded the motion and a call for other nominations was made three times. Hearing none, President Duskin closed the nominations for Board Vice President and called for a vote. The motion carried unanimously by a roll call vote. Director Huleatt was elected Board Vice President and will serve a one-year term.

STUDENT PRESENTATION

Kent Prairie Elementary Choir on Fire

Kathy Engell, Kent Prairie Elementary Principal, introduced music teacher, Laurie Breon, and the Choir on Fire. The students shared several holiday songs. The choir recently performed in the Santa parade and will be performing at Warm Beach in the near future.

COMMENTS FROM AUDIENCE

There were no comments from audience members.

DISCUSSION

School Board Members

Director McClure noted that he will attend a Byrnes Performing Arts Center (BPAC) Executive Committee meeting tomorrow and that the full commission will be meeting on Thursday.

Director Erickson, during a recent visit to the high school, observed Ms. Faye Britt, AHS Assistant Principal, satisfying a bet and having a “fancy” (white table cloth and floral centerpiece) lunch in the high school commons with a student who beat her in a marathon run.

Director Huleatt will attend the BPAC Executive meeting on Tuesday. He also attended the Spaghetti Feed fundraiser for the Lee family and found it very heartwarming how this community came together to help the family following their recent tragedy. He’s enjoyed watching the AHS boys’ basketball team games.

Director Weiss noted that it was nice to see the Choir on Fire in the Santa parade. He would have liked to see the high school band participate. He sat in on AHS classes in Nick Brown’s and Frank Stallons’ rooms last week, and checked in with the ROTC program. Major Blue showed him the DuxData and Skyward tools. He found them impressive.

President Duskin attended WinterFest at Arlington High School. She shared that the students in the Life Skills and Access classes had made and were selling very nice jewelry items and holiday cards. She too was disappointed that the high school band did not participate in the Santa parade. She noted that this was the second major community event where our band wasn’t represented. She asked Ms. Reiss, AHS Assistant Principal, to please pass the comment on to Mr. Criscione, Principal. She has been reading about some creative ways school districts are dealing with their budget shortfalls and feels Arlington should be open to considering all options, conventional and unconventional. She suggested that the Board discuss some of these options at their upcoming retreat in January.

Student Advisor Doggett is applying to colleges. She got her ACT scores back and is pretty happy with them.

Student Advisor Smith was cleared Thursday to play basketball on Tuesday after fracturing his thumb. He shared that both the boys' and girls' teams are undefeated so far this year.

Superintendent McDuffy noted that, regarding the budget situation, there are going to be some challenging months ahead, but that our administrators are working hard to find solutions. Cabinet will hold a ½ day retreat next week to strategize. Ms. Borgens and Superintendent McDuffy will be attending an emergency meeting with Superintendents and business managers at the ESD next week to discuss the impacts related to the State's budget shortfall and cuts in educational funding.

She also handed out the latest draft of the "What to Expect at Board Meetings" brochure. She asked Board members to review one more time and send comments to us. We will finalize the brochure and have it available for the public at the next meeting in January.

President Duskin noted that the Board is making donations to the Food Bank in lieu of holiday gifts for each other this year.

IDENTIFICATION OF CONSENT AGENDA ITEMS

From the agenda, the Board identified the following items for discussion and action:

2. Donation from Pioneer PTSA – Accelerated Reader Enterprise
3. Donation from Pioneer PTSA – Art Docent Grant
4. Donation from Eagle Creek PTA
5. Donation from Post Middle School PTSA
6. Resolution 08-21 – Levy Adjustment
7. Out-of-State Travel Request – Wrestling to Coeur d'Alene, Idaho, December 18-21, 2008
8. Out-of-State Travel Request – Wrestling to Missoula, Montana, January 15-18, 2009
9. Agreement with Third Party Administrator for 403b Investments for Employees

The remaining items, comprising the consent agenda, were:

1. Meeting Minutes – November 24, 2008
10. Policy Revisions – First Reading (12 Policies)
 - Policy 3000 – Students – Goals - deleted
 - Policy 3112 – Students – Withdrawal Prior to Graduation – amended and renumbered to 3123
 - Policy 3114 – Students – Part-Time, Home-Based, or Off-Campus Students – amended
 - Policy 3121 – Students – Enrollment – amended and renumbered to 3120
 - Policy 3121 – Students – Compulsory Attendance - new
 - Policy 3150 – Students – At-Risk Students - deleted
 - Policy 3210 – Students – Non-Discrimination – amended
 - Policy 3243 – Students – Social Events - deleted
 - Policy 3244 – Students – Behavior of Students in the Immediate Vicinity... - amended and renumbered to 3299
 - Policy 3311 – Students – Prohibition of Corporal Punishment – amended and renumbered to 3244
 - Policy 3420 – Students – Student Safety – deleted
 - Policy 3422 – Students – School Patrol - deleted
11. Payroll Report
12. Personnel Report
13. Budget Report
14. Vouchers and Warrants
 - November 20, 2008 Warrants #44618-44620 in the total amount of \$ 19,941.68
 - November 25, 2008 Warrants #44621-44622 in the total amount of \$ 49,974.13
 - December 2, 2008 Warrants #44623-44750 in the total amount of \$144,847.56

Director Erickson moved to approve the consent agenda as amended. Director Huleatt seconded the motion, which passed unanimously by voice vote.

BOARD ACTION

Donations from Pioneer PTSA

Karl Olson, Pioneer Elementary Principal, shared information about the two donations from the Pioneer PTSA. Director Erickson moved to approve the generous donation of \$1,000 for the Accelerated Reader program. Director Weiss seconded the motion, which passed unanimously by voice vote.

Director Huleatt moved to approve the generous donation of \$3000 for the Art Docent. Director Erickson seconded the motion, which passed unanimously by voice vote.

Donation from Eagle Creek PTA

Denise Putnam, EC Elementary Principal, provided information about the donation from the Eagle Creek PTA for the purpose of offsetting field trip expenses. Director Erickson moved to approve the generous donation of \$3000. Director Weiss seconded the motion, which passed unanimously by voice vote.

Donation from Post Middle School PTSA

Brian Beckley, Post Middle School Principal, shared information about the donation of two-way radios, and FCC license, and radio accessories, from the Post Middle School PTSA. Director Erickson moved to approve the generous donation. Director McClure seconded the motion, which passed unanimously by voice vote.

Resolution 08-21 – Levy Adjustment

Deb Borgens, Executive Director of Financial Services, outlined the reasons for this resolution, noting that, since the Board passed Resolution 08-19 rolling back the M&O levy, the State has announced that they will reduce the Local Effort Assistance. In turn, the District is able to raise the levy lid and collect nearly an equal amount from taxpayers. Director Erickson moved to approve Resolution 08-21 ~ *Levy Adjustment*. Director McClure seconded the motion, which passed unanimously by roll call vote.

Out of State Travel Requests

Connie Reiss, AHS Assistant Principal, introduced Shaun Williams, AHS Wrestling Coach, who answered questions about the proposed wrestling trips. Director McClure moved to approve trip to Coeur d'Alene, ID. Director Weiss seconded the motion, which passed unanimously by voice vote.

Director Weiss moved to approved the trip to Missoula, MT. Director Huleatt seconded the motion, which passed unanimously by voice vote.

Agreement with Third Party Administrator – 403b Investments

Shirley Case, Executive Director of Personnel, gave a brief summary of this request to authorize a third party to administer the 403b investments opportunities for employees. She noted that there was a \$1500 administrative set up fee to CPI Qualified Plans, and that there are no additional fees to the District. Director McClure moved to approve the agreement with a third-party administrator. Director Erickson seconded the motion, which passed unanimously by voice vote.

NEXT MEETING

The next regular business meeting of the Arlington School District Board of Directors is scheduled for Monday, January 12, 2009 at 7:00 pm in the District Administration Building Board Room at 315 N French Avenue, Arlington.

EXECUTIVE SESSION

President Kay Duskin recessed the regular Business Meeting at 8:00 pm, stating that the Board would be convening in an Executive Session. The purpose of the Session would be to evaluate the performance of an employee. She stated that the estimated time for the Executive Session would be 20 minutes and that no action would be taken. She further stated that, following the Executive Session, the regular meeting would be reconvened for the sole purpose of adjournment. At 8:20, President Duskin, announced that the Executive Session would last approximately 15 minutes longer. The Executive Session was adjourned at 8:36 pm. No action was taken.

ADJOURN

President Duskin reconvened the regular Business Meeting at 8:38 pm. With no further business to come before the Board, Director Erickson moved and Director Weiss seconded the motion to adjourn. The motion was approved with a unanimous vote and the meeting was adjourned at 8:40 pm.

Kay Duskin, President
Board of Directors

E. Kristine McDuffy, Superintendent
Secretary to the Board

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