

Arlington Public Schools
“Providing the means to accomplish dreams”

Supportive Information Sheet

Subject: **VOUCHER/WARRANT ADJUSTMENTS**

Action

Page(s): Three (3), including cover

Submitted by: Ms. Deborah Borgens, Executive Director of Financial Services

Date: January 26, 2009

Administrative Consideration:

Enclosed please find the voucher/warrant adjustments for January 26, 2009.

Superintendent’s Recommendation:

That the Board approves the attached warrant adjustments.

ARLINGTON SCHOOL DISTRICT NO. 16
315 N. French Ave.
Arlington, Wa 98223
360-618-6239, Fax 360-618-6221

Warrants Issued Adjustment Form

To: Snohomish County Treasurer's Office
Jacqueline Albracht
 Fax : 425-388-3089

Date: **January 8, 2009**
 Approved by: Nancy Berger

WARRANTS VOIDED CANCELLED

Fund	Warr.#	Date	Vendor	Micro #	Amount	
General-Payroll	700001983	11/26/08	Phillip R Riste	493787	\$113.89	Not Coaching
General-Payroll	700002110	12/30/08	Phillip R Riste	494310	\$132.01	Not Coaching

MANUAL WARRANTS ISSUED:

Fund	Warr.#	Date	Vendor	Micro #	Amount
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DUPLICATE WARRANTS - CHANGED:

FROM:

Fund	Warr.#	Date	Vendor	Micro #	Amount
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TO:

Fund	Warr.#	Date	Vendor	Micro #	Amount
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Contact Person: Nancy Berger
 Phone: 360-618-6239

- Fax to County Treasurer
- Copy to Board Secretary for Board Agenda
- Journal Voucher
- Cancelled Warrant File

ARLINGTON SCHOOL DISTRICT NO. 16
315 N. French Ave.
Arlington, Wa 98223
360-618-6239, Fax 360-618-6221

Warrants Issued Adjustment Form

To: Snohomish County Treasurer's Office
Jacqueline Albracht
 Fax : 425-388-3089

Date: January 7, 2009
 Approved by: Nancy Berger

WARRANTS VOIDED CANCELLED

Fund	Warr.#	Date	Vendor	Micro #	Amount
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MANUAL WARRANTS ISSUED:

Fund	Warr.#	Date	Vendor	Micro #	Amount
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DUPLICATE WARRANTS - CHANGED:

FROM:

Fund	Warr.#	Date	Vendor	Micro #	Amount	
ASB-AP	42883	5/30/08	Lisa Boyle	490616	\$ 61.25	Bank wouldn't cash due to date of check

TO:

Fund	Warr.#	Date	Vendor	Micro #	Amount	
ASB-AP	42883	1/7/09	Lisa Boyle	492048	\$ 61.25	Changed date

Contact Person: Nancy Berger
 Phone: 360-618-6239

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