

Arlington Public Schools

"Providing the means to accomplish dreams"

Supportive Information Sheet

**Subject: OVERNIGHT TRIP – AFJROTC STUDENTS TO SPRING
BREAK LEADERSHIP CAMP AT FT. LEWIS, WA
MARCH 29-APRIL 3, 2009**

Action

Page(s): Three (3), including cover

Submitted by: Kurt Criscione, Arlington High School Principal

Date: March 9, 2009

Background Information:

The AHS AFJROTC program, in conjunction with JROTC students from Todd Beamer, Federal Way, Clover Park, and Lakes High Schools, will participate in Spring Break Leadership Camp 2009 at Ft. Lewis in Tacoma, WA from March 29 to April 3, 2009. We will be bringing 15 AHS students and both instructors to this event. Students are to participate in "Team Building" and "Leadership" opportunities as well as physically challenging events such as rappelling, ropes course, swimming, and confidence course. Students will also practice orienteering skills, receive survival lessons, hopefully receive First Aid and CPR cards and may tour base facilities.

Administrative Considerations:

Travel by AHS school vans, accommodations will be in Ft. Lewis Barracks, meals at the Ft. Lewis Dining Facilities and/or Meals Ready to Eat (MREs).

Superintendent's Recommendation:

That the Board approves the Overnight travel for the AHS AFJROTC students to attend Spring Break Leadership Camp at Ft. Lewis, Tacoma, WA March 29 – April 3, 2009.

ARLINGTON SCHOOL DISTRICT NO. 16
315 N. FRENCH
ARLINGTON, WA 98223

OUT-OF-STATE OR OVERNIGHT FIELD TRIP REQUEST FORM (Students Traveling)

Board Policy #2320 requires that field trips which take students out of the state or are planned to keep students out of the District overnight must be approved in advance by the Board.

Please complete this form and submit it to the Board Secretary at least one week prior to the regularly scheduled board meeting so that this information can be included in the board packet for review before the scheduled meeting time.

The employee who is submitting this form is required to attend the Board meeting to answer any questions which might be raised by a Board member.

Name(s) of Staff Member(s) Traveling	Maj Jon M. Blue & MSgt Alvin C. Moore
Building	Arlington High School
Dates of Travel	Sunday, March 29th & Friday, April 3rd
Date(s) of Event	March 29th - April 3rd, 2009
Name of Event	Spring Break Leadership Camp
Purpose of Travel	Students to participate in team-work, team-building, physical fitness challenges, and leadership opportunities
Location	Ft. Lewis, Tacoma, WA
Total Number of People Traveling	18
Estimated Total Cost of Trip	\$71.20 \$142.40
Source of Funding	Air Force reimbursed funds with supplement from AFJROTC ASB funds if necessary.

I have made arrangements with my immediate supervisor for coverage at my work site while I am not at work. Redacted (please initial)

I am willing to share information with my colleagues that I have gained from this travel experience in the following manner:

Slide show of students in action with an impact discussion, or in any other manner appropriate/necessary.

Signature Redacted

2-25-09

Employee Signature
Signature Redacted

Date

2/24/09

Immediate Supervisor Signature

Date

This travel request was approved denied by the Board of Directors on: _____

**Please see the back for additional mandatory detail*

COST DETAIL

1. NUMBER TRAVELING

STAFF MEMBERS	2	STUDENTS	16	NON-STAFF CHAPERONES	0	TOTAL	18
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2. SUBSTITUTE COSTS (if applicable)

Staff Member	Number of Days	Rate	Total Substitute Cost
			\$0.00
			\$0.00
			\$0.00
TOTAL			\$0.00

3. TRANSPORTATION COSTS

Means of Transportation	Miles or Number	Rate	Total Cost
AHS Vans x 2 to Ft. Lewis one-way	178.00	\$0.40	\$71.20
round-trip	356.0		\$0.00
			\$0.00
TOTAL			\$71.20

\$142.40

4. REGISTRATION COSTS

Description	Number	Rate	Total Cost
			\$0.00
			\$0.00
			\$0.00
TOTAL			\$0.00

5. LODGING COSTS

Description	Number of Rooms	Number of Nights	Rate	Total Cost
				\$0.00
				\$0.00
				\$0.00
TOTAL				\$0.00

6. OTHER COSTS (including meals)

Description	Number	Rate	Total Cost
			\$0.00
			\$0.00
			\$0.00
			\$0.00
TOTAL			\$0.00

7. ADDITIONAL INFORMATION/COMMENTS:

Parents responsible for transportation on return trip. Lodging and meal costs covered by the US Army and the host school Lakes HS, Tacoma WA. Students may be asked to bring some \$\$ (no more than \$40) to help defray any costs not specifically covered by host and/or HQ AFJROTC.