

Arlington Public Schools
“Providing the means to accomplish dreams”

Supportive Information Sheet

**Subject: CURRICULUM MATERIALS ADOPTION –
COMPUTER APPLICATIONS - WEB COLLECTION
REVEALED (AHS)**

Action

Page(s): _____ Three (3), including cover _____

Submitted by: _____ Diane Kirchner-Scott,
Executive Director of Teaching and Learning _____

Date: _____ March 23, 2009 _____

Background Information:

The CTE program at Arlington High School is requesting approval of new curriculum materials for their Computer Applications class, which does not currently have a textbook. This course covers such areas as web design, intermediate Excel and Word, basic networking and computer components. This textbook will cover industry standards for the creation of web pages. HTML and CSS will continue to be taught using online resources.

The Curriculum Coordinating Committee (CCC) provides district oversight by reviewing potential new instructional programs and materials. CCC was presented with this request for materials at their March 5, 2009 meeting and has recommended these materials move forward for Board consideration.

Superintendent’s Recommendation:

That the Board adopts new curriculum materials for the Computer Applications class at Arlington High School for use beginning Fall 2009.

**CORE OR CONTROVERSIAL INSTRUCTIONAL MATERIALS
ARLINGTON SCHOOL DISTRICT ADOPTION RECOMMENDATION FORM**

Use this form to request approval and ultimate board adoption of core instructional materials or controversial materials.

NOTE: Supplemental materials and instructional strategies are selected by the responsible certificated staff and **do not** need board approval unless reasonably likely to be controversial. Materials are supplemental when used to support and in conjunction with previously adopted core instructional materials. If in doubt, consult with the building principal.

Material Approval Requested (check one):

new core instructional material new controversial supplementary material

Name of Course/Class/Program Computer Applications Grade(s) 9-12
 Complete Title of Materials The web collection revealed + Instructor CD
 Publisher (author if play, novel, etc.) thomson Copyright Year 2006
 Type of Material (text, teacher guide, pamphlet, video, etc.) _____


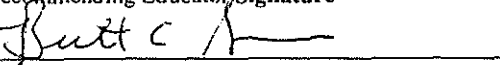
Check **one** of the following:

- REQUIRED for all students in EVERY OFFERING of the above named course/program
 AVAILABLE to the TEACHER, and MAY be required of all students in a particular teacher's class
 AVAILABLE to STUDENTS, but not required for any student

If this is for a sub-group or "targeted" group of students, describe this group of students. _____

Recommendation and Assurances

Approval of this recommendation will conform with: a) applicable state and federal laws; b) the stated goals and objectives of the district; c) Policies of the Board; and d) District Administrative Procedures. Materials meet the criteria found in administrative procedure 2311P.

	<u>Telenna K. Peterson</u>	<u>2/11/09</u>
Recommending Educator Signature	Recommending Educator Name (PRINTED)	Date
	<u>Brett H. Server</u>	<u>2-11-09</u>
Principal/Administrator Signature	Principal/Administrator Name (PRINTED)	Date
_____	_____	_____
District Administrator Signature	District Administrator Name (PRINTED)	Date

Attach COMPLETE written responses to the following.

1. A rationale for the selection of these materials, including a description of the materials that were considered but rejected. Attach a photocopy of the Table of Contents of the materials.
2. Comparison to current materials. Why are current materials unsatisfactory?
3. Description of how the materials are aligned to the Essential Academic Learning Requirements and state benchmarks.
4. Cost of acquiring materials AND funding source for materials.
5. Potential controversies and plan to minimize controversy. Is there a reasonable expectation that approval or implementation will be controversial? If yes, describe the likely controversy and the steps (or precautions or modifications) that will be taken that make approval/adoption appropriate.

1. Rationale for the materials:

Computer Applications does not currently have a designated text book as it covers multiple areas; including basic web design, intermediate Excel and Word, basic networking, basic A+ (computer components), and more. The proposed book will cover two of the three parts of web design. Learning HTML and CSS will still be using an online site while the book will cover the introductions to Fireworks and Flash. These software programs are produced by Macromedia and are an industry standard for the creation of web pages. As such is important to have a textbook that can walk through the plethora of steps needed to get a basic understanding of the programs. Other texts were explored but they are much more in-depth than needed for this class and would take much more time to finish the units.

2. Comparison to current materials:

There are currently no designated textbooks for this class.

3. EALR's/benchmarks:

Reading: 1.1; 1.2; 1.3; 1.4; 2.1; 2.2; 2.3; 3.1; 3.2; 3.3; 4.1

Writing: 1.4; 1.5; 2.1; 2.2; 2.3; 2.4

Communication: 1.1; 1.2; 2.1; 2.2; 2.3; 3.1; 3.2; 3.3; 4.1

Educational Technology: 1.1; 1.2; 1.3; 2.1; 2.2; 2.3; 2.4

4. Costs and source of funding:

~~\$1,785~~ \$1,785

CTE budget will take care of the c. ~~\$178.50~~ worth of textbooks (30 books @ \$59.50 each) and the \$115.50 Instructor Resources CD.

Student Book ISBN: 1418843075

Instructor CD ISBN: 141886031X

5. Controversies:

There are no potential controversies with this book as it is a step-by-step lesson text. Projects included in the book do not contain any content, theme, images, or ideas that may be considered inappropriate in the classroom.