

Arlington Public Schools
"Providing the means to accomplish dreams"

Supportive Information Sheet

**Subject: APPROVAL OF ARLINGTON SCHOOL DISTRICT
CONTRACTS AND PERSONAL SERVICES
AGREEMENTS**

Action

Page(s): Seven (7), including cover

Submitted by: Deborah Borgens, Executive Director of Financial Services

Date: April 27, 2009

Background Information:

Arlington School District schools, programs and departments enter into many contracts with outside vendors and service suppliers.

Administrative Consideration:

In order to keep the Board informed and to assure that all contracts are adequately reviewed and approved, we will regularly submit contracts and personal service agreements to the Board for action.

Superintendent's Recommendation:

That the Board approves the Arlington School District Contracts and Personal Services Agreements listed.

**Arlington Public Schools
Contracts and Personal Services Agreements**

Contractor	Fund Designation	Description	Department/ School	Amount	Notes
CONTRACTS					
<u>ASB</u>					
Medallion Hotel (formerly Hawthorn)	ASB	Banquet room rental for the Senior Dinner Dance	AHS	\$7,059.56	3/12/09
Mary Mitchell	ASB	Costuming for Spring Play	AHS	\$1,200.00	3/1/09-4/30/09
Mobile One	ASB	DJ for Prom at EMP on 4/11/09	AHS	\$700.00	4/11/09-4/12/09
BUILDING/DEPT SPECIFIC					
Dorian Studio	General	School Picture contract for 2009-2011	Pioneer	none- students purchase	9/1/09-6/30/11
DISTRICTWIDE					
*Snohomish County Human Services Dept.	General	ECEAP contract amended for 08-09 year	APPLE	add'l \$2,700 \$286,200/0 8-09	8/1/07-6/30/09

* Denotes item is a revenue source for the District

Contract Description

Contractor Name: Medallion Hotel (formerly Hawthorn Suites)

Dates: 3/12/09

Cost: \$7,091.56

School/Department: Arlington High School ASB

Approver: Faye Britt

Description:

The Senior Dinner Dance was held at the Medallion Hotel (formerly Hawthorn). This contract covers the room rental.

Contract Description

Contractor Name: Mary Mitchell

Dates: 3/1/09 – 4/30/09

Cost: \$1,200

School/Department: Arlington High School ASB

Approver: Scott Moberly/Faye Britt

Description:

Mary Mitchell was hired to provide costuming for the Spring Play, “You Can’t Take it With You”. She works with Scott Moberly and the drama cast to make or purchase costumes needed for the play.

Contract Description

Contractor Name: Mobile One Disc Jockey

Dates: 4/11/2009

Cost: \$700.00

School/Department: Arlington High School ASB

Approver: Faye Britt

Description:

Hayden Hall of Mobile One Disc Jockey provides DJ services for school dances.
This contract is for the Prom held at Experience Music Project on 4/11/09.

Contract Description

Contractor Name: Dorian Studio

Dates: 9/01/2009 – 6/30/2011

Cost: No cost to school – students purchase photos

School/Department: Pioneer Elementary

Approver: Karl Olson

Description:

Dorian Studio will provide all photographic services, including:

- **Individual fall portraits of all students and staff. Sibling pictures is also offered**
- **Fall classroom group portraits of all classrooms and staff and District Employees**
- **Any other photo sessions as needed by the school and deemed profitable by Dorian Studio**

The school will receive a yearly rebate of \$1000.

Contract Description

Contractor Name: Snohomish County Human Services Department

Dates: 8/1/07 – 6/30/09

School/Department: APPLE

Approver: Pam Guilford

Description:

This is a contract addendum to the approved ECEAP contract from Snohomish County. At the 02/23/09 Board Meeting, the board approved a previous addition to the contract of \$2,700 making that balance \$283,500. The current addendum adds an additional \$2,700 to the contract to bring the total to \$286,200 for 2008-09.