

Arlington Public Schools
“Providing the means to accomplish dreams”

Supportive Information Sheet

**Subject: APPROVAL OF MINUTES FOR THE APRIL 27, 2009
REGULAR MEETING OF THE ARLINGTON SCHOOL
DISTRICT BOARD OF DIRECTORS**

Action

Page(s): Six (6), including cover

Submitted by: Dr. E. Kristine McDuffy, Superintendent

Date: April 27, 2009

Background Information:

The Arlington Public Schools Board of Directors held a regular public meeting on Monday, April 27, 2009 in the Administrative Building Board Room at 315 N French Ave: Arlington, WA 98223.

Administrative Consideration:

The minutes of the April 27, 2009 regular meeting are being submitted for approval at this time.

Superintendent’s Recommendation:

That the Board approves the April 27, 2009 meeting minutes.

Arlington Public Schools
Board of Directors Meeting Minutes
Monday, April 27, 2009

STUDY SESSION

President Kay Duskin called the Study Session to order at 5:45 pm in the Administration Building Board Room. Also present were Directors Jeff Huleatt, Jim Weiss, Bob McClure and Carolyn Erickson, and Student Advisors Nikita Doggett and Andy Smith. No Directors were absent.

Budget Update

Dr. Kristine McDuffy, Superintendent, provided an updated Budget Report, including detail about reductions to date, and proposed general category reductions in certificated, classified and administrative staff and to programs. Specific reductions in certificated staff will be presented for Board approval on May 4. It is anticipated that classified staff reductions will be presented on June 8 for Board action. Board members asked questions about some of the items on the recommended program reductions list. Director McClure asked if detail could be provided for the reductions in building and department budgets. Deb Borgens, Executive Director of Financial Services, shared that, once this list of reductions is finalized, administrators will submit their budgets and that detail can be made available to the Board members. It was noted that these reductions are not expected to increase the District's fund balance. Dr. McDuffy will be personally visiting the affected certificated staff members on April 30 and May 1.

Policy Review

Diane Kirchner-Scott, Executive Director of Teaching & Learning, outlined policy amendments being recommended by the Washington State School Directors' Association (WSSDA) as part of the full policy review. Board members' questions were answered, and this set of policies will be presented for first reading at the next meeting, with the adjustments requested by the Board.

The Study Session was adjourned at 6:58 pm.

BUSINESS MEETING

President Kay Duskin called the regularly scheduled Business Meeting of the Board of Directors of Arlington School District No. 16 to order at 7:00 pm in the Administration Building Board Room. Also present were Directors Jeff Huleatt, Jim Weiss, Bob McClure and Carolyn Erickson, and Student Advisors Nikita Doggett and Andy Smith.

The flag salute was given.

APPROVAL OF THE AGENDA

Director Erickson moved to approve the agenda as presented. Director Huleatt seconded the motion, which passed with a unanimous vote.

STUDENT PRESENTATION

Haller Middle School – Washington DC Trip Report

Eric DeJong, Haller Middle School Principal, introduced Greer Verrier-Davis and several students, who shared information and pictures from their recent trip to Washington DC.

PRESENTATION

Certificated Staff Appreciation

President Duskin asked the certificated staff members in the audience to come forward as she read the Governor's Proclamation honoring teachers/certificated staff members. She thanked them for their dedication and hard work.

COMMENTS FROM AUDIENCE

Music Teacher, Joe Horsak, acknowledged that the District is facing tough times and noted that he would respectfully accept the Board's decision regarding the music program. He thanked the Board for approving the Haller Band trip and shared that it was a wonderful experience for the students.

Eric Grant, Haller Middle School Teacher and AEA President, thanked the Board for their close scrutiny of the budget. He asked that the Board continue to weigh every expenditure carefully. He recently traveled to Olympia to speak with legislators, but didn't feel it was very productive. He thanked Dr. McDuffy, Ms. Borgens and Ms. Case for their assistance in answering questions from certificated staff, and thanked the Board for their open-door approach.

DISCUSSION

School Board Members

Director McClure chaperoned the Prom. He recently attended the NSBA Conference and is creating a website to share the information from the conference. He noted that NSBA has moved to making a lot of their conference information available online. He also attended the high school spring play.

Director Erickson also chaperoned the Prom.

Director Huleatt chaperoned Prom as well, and enjoyed it very much. He continues to be impressed with the behavior of Arlington students at events and on field trips.

Director Weiss is looking forward to the AFJROTC Banquet this Friday.

President Duskin visited Eagle Creek last week during the NASA Earth Day teleconference. Only six schools nation-wide were chosen to participate in the teleconference. She also attended the Cascade Valley Hospital Health Fair, and commented that the hand-washing machine was quite popular with the kids. She also attended the North Cascades Concert Band performance and thoroughly enjoyed it.

Student Advisor Doggett is looking forward to graduation. She has applied to AmeriCorps and is waiting to find out where she will be sent to serve following graduation.

Student Advisor Smith noted that fishing season opened. He enjoyed Prom and is busy with athletics.

Superintendent McDuffy expressed her respect and admiration for the certificated staff and the job they do for our kids every day. She also commended their patience and professionalism during these difficult times.

Dr. McDuffy also shared that Congressman Rick Larsen will be at Weston High School on Friday for a town hall meeting. He may also be visiting Eagle Creek.

IDENTIFICATION OF CONSENT AGENDA ITEMS

From the agenda, the Board identified the following items for discussion and action:

4. Donation to AHS Band Program from AHS Band Boosters
5. Donation to Arlington Public Schools from US Marine/Bayliner Marine
6. Donation to Pioneer Music Program from Pioneer PTSA
7. Donation to Presidents from Walmart
8. Donation to Haller Middle School from Haller PTSA
12. Policy Revisions – First Reading (9 Policies)

- Policy 3122 – Students – Excused and Unexcused Absences - Amended
 - Policy 3200 – Students – Student Rights and Responsibilities - Amended
 - Policy 3205 – Students – Safety in Schools - New
 - Policy 3230 – Students – Student Privacy and Searches – Amended & Combined
 - Policy 3231 – Students – Searches of Students/Property – Deleted
 - Policy 3232 – Students – Locker Searches – Deleted
 - Policy 3440 – Students – Removal of Students/School Hours - Deleted
 - Policy 3441 – Students – Removal/Release of Student During School Hours – Amended, Combined & Renumbered to 3124
 - Policy 4129 – Community Relations – Family Involvement - New
13. Second Reading and Adoption - Resolution 09-01 – Preparations for a Reduction of the 2009-2010 General Fund Budget

The remaining items, comprising the consent agenda, were:

1. Meeting Minutes – March 23, 2009
2. Special Meeting Minutes – Joint Meeting - April 13, 2009
3. Special Meeting Minutes – Board/Community Forum - April 14, 2009
9. Overnight Field Trip – AHS FFA to Pullman, WA, May 13-17, 2009
10. Overnight Field Trip – SVS Youth and Government to Olympia, WA, May 5-9, 2009
11. Out-of-State Travel – SVS Italy Club to Italy, March 26 – April 5, 2010
14. Surplus Equipment – School Buses
15. 2009-2010 Inter-Local Agreement with NW ESD 189 for Legal Services Cooperative
16. 2009-2010 Inter-Local Agreement with NW ESD 189 for NW Regional Learning Center
17. 2009-2010 Safe and Drug-Free Schools Cooperative Agreement with NW ESD 189
18. Contracts and Personal Service Agreements
19. Payroll Report
20. Personnel Report
21. Budget Report
22. Vouchers and Warrants
 - April 10, 2009 Check Numbers 45750 through 45964 in the total amount of \$411,031.05
 - April 21, 2009 Check Numbers 45965 through 46105 in the total amount of \$524,244.44
 - April 21, 2009 Check Numbers 46106 through 46106 in the total amount of \$7,208.00
23. Adjusted Warrants
 - March 19, 2009 Gen - AP Warrant #45213 in the amount of \$1,399.38
Duplicate Warrant – Incorrect Address – Never received in Mail
 - March 23, 2009 Gen – PAY AP Warrant #700001238 in the amount of \$100.00
Cancelled Warrant – No Account
Gen – PAY AP Warrant #700000755 in the amount of \$50.04
Cancelled Warrant – Garnishment Withdrawn
 - March 23, 2009 Gen – AP Warrant #45622 in the amount of \$32.53
Voided Warrant – Paid on District Credit Card
 - March 30, 2009 Gen – AP Warrant #45205 in the amount of \$250.00
Duplicate Warrant-Changed – No Business Account
Gen – AP Warrant #45500 in the amount of \$250.00
Duplicate Warrant-Changed – No Business Account
 - March 31, 2009 Gen – Payroll Warrant #7000002533 in the amount of \$1,453.65
Manual Warrant Issued – Check deposited to wrong bank

Director McClure moved to approve the consent agenda as amended. Director Erickson seconded the motion, which passed unanimously by voice vote.

BOARD ACTION

Donation to AHS Band Program from AHS Band Boosters

Director Erickson moved to approve this generous donation of musical instruments and replacement parts to the AHS Band program valued at \$3,754.07. Director Huleatt seconded the motion, which passed unanimously by voice vote.

Donation to Arlington Public Schools from US Marine/Bayliner Marine

Superintendent McDuffy and Deb Borgens, shared information about the donation of 65 used computer monitors and assorted small peripherals to the District. It was noted that US

Marine/Bayliner Marine has also donated miscellaneous office supplies to the high school, and that there may be future donations to the District as they close their Arlington office. Director Erickson moved to approve this generous donation valued at \$4,875.00. Director Weiss seconded the motion, which passed unanimously by voice vote.

Donation to Pioneer Music Program from Pioneer PTSA

Karl Olson, Pioneer Elementary Principal, shared information about the donation to the Pioneer music program. Director Erickson moved to approve this generous donation in the amount of \$1,450.00. Director McClure seconded the motion, which passed unanimously by voice vote.

Donation to Presidents from Walmart

Terri Bookey, Presidents Elementary Principal, shared information about this donation of \$1,000.00. Director Erickson moved to approve this generous donation. Director Weiss seconded the motion, which passed unanimously by voice vote.

Donation to Haller Middle School from Haller PTSA

Eric DeJong, Haller Middle School Principal, shared information about this donation of mini-computer labs for classrooms at Haller Middle School. Director Erickson moved to approve this generous donation valued at \$4,000.00. Director Huleatt seconded the motion, which passed unanimously by voice vote.

Policy Revisions – First Reading (9 Policies)

The Board members discussed the changes and updates suggested by the Washington State School Directors Association (WSSDA) to this set of policies. Director McClure requested one change to Policy 3230. The Board concurred and that change will be made prior to second reading and adoption. Director Weiss moved to approve this group of policies for first reading with the requested change to Policy 3230. Director Erickson seconded the motion, which passed unanimously by voice vote.

Second Reading and Adoption - Resolution 09-01 - Preparations for a Reduction of the 2009-2010 General Fund Budget

Director Erickson moved to approve Resolution 09-01 – *Preparations for a Reduction of the 2009-2010 General Fund Budget* for second reading and adoption. Director Huleatt seconded the motion, which passed unanimously by roll call vote.

NEXT MEETINGS

The Arlington Public Schools Board of Directors will hold a Special Meeting on Monday, May 4, 2009 at 5:30 pm in the District Administrative Building Board Room, 315 N French Ave, Arlington.

The next regular business meeting of the Arlington School District Board of Directors is scheduled for Monday, May 11, 2009 at 7:00 pm in the District Administration Building Board Room, 315 N French Avenue, Arlington.

EXECUTIVE SESSION

President Kay Duskin recessed the regular Business Meeting at 8:12 pm, stating that, following a short break, the Board would be convening in an Executive Session for the purpose of the evaluating the performance of employees. She stated that the estimated time for the Executive Session would be 30 minutes and that no action would be taken. She further stated that, following the Executive Session, the regular meeting would be reconvened for the sole purpose of adjournment. The Executive Session convened at 8:23 pm and adjourned at 8:57 pm.

ADJOURN

President Duskin reconvened the regular Business Meeting at 9:01 pm. With no further business to come before the Board, Director Erickson moved and Director Huleatt seconded the motion to adjourn. The motion was approved with a unanimous vote and the meeting was adjourned at 9:05 pm.

Kay Duskin, President
Board of Directors

Dr. E. Kristine McDuffy, Superintendent
Secretary to the Board

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