

Arlington Public Schools
"Providing the means to accomplish dreams"

Supportive Information Sheet

**Subject: OVERNIGHT FIELD TRIP ~ FFA TO PUYALLUP, WA TO
 SHOW ANIMALS AT THE FAIR, SEPTEMBER 17-21,
 2008.**

Action

Page(s): _____ Three (3), including cover _____

Submitted by: _____ Brett Sarver, CTE Director _____

Date: _____ September 8, 2008 _____

Background Information:

Over the summer, a group of AHS students has been competing and attending local fairs, representing the Arlington FFA chapter. A few of these students wish to continue their showing experience at the Puyallup Fair.

Administrative Consideration:

According to FFA regulations, an FFA Advisor must be in attendance with students who wish to compete. Both Tracy Brown and her teaching partner Robert Brown feel that it is important to be in the classroom as much as possible during the beginning of the school year, and are therefore requesting that these students be allowed to attend the Puyallup Fair on Sept 17-21 with their parents. Additionally, Ms. Angie Karmes of the Rainier School District, has agreed to serve as acting advisor for the Arlington School District students, contingent upon each student's parent attending with them.

I have spoken with Wayne Gilman, Pathway Supervisor for FFA at OSPI, and he has confirmed that this procedure meets FFA advisor requirements.

All expenses will be assumed by the families. There will be no cost to the District.

Superintendent's Recommendation:

That the Board approves the overnight travel request for the FFA students to attend and show their animals at the fair in Puyallup, Washington from September 17-21, 2008, under the supervision of their own parents and Ms. Karmes of the Rainier School District.

ARLINGTON SCHOOL DISTRICT NO. 16
315 N. FRENCH
ARLINGTON, WA 98223

OUT-OF-STATE OR OVERNIGHT FIELD TRIP REQUEST FORM

Board Policy #2320 requires that field trips which take students out of the state or are planned to keep students out of the District overnight must be approved in advance by the Board.

Please complete this form and submit it to the Administration Office prior to the regularly scheduled board meeting so that this information can be included in the board packet for review before the scheduled meeting time.

The employee who is submitting this form is required to attend the Board meeting to answer any questions which might be raised by a Board member.

Name Tracy Brown

Building Arlington High School

Date(s) of proposed ~~out of state or~~ overnight travel: September 17-21, 2008

The purpose for this travel request is: students to exhibit animals at the Puyallup Fair.

Ms. Angie Karmes of the Rainier School District has agreed to serve as acting advisor.

The number of people who will comprise the group is: 3-5 students

The estimated cost of the trip will be \$0.00 – no cost to the District ; and, the source of the funding for the trip is from as parents will be chaperoning their own children, expenses of this trip will be assumed by the families.

I have made arrangements with my immediate supervisor for coverage at my work site while I am not at work. N/A (please initial)

I am willing to share information with my colleagues that I have gained from this travel experience in the following manner:

N/A

Employee Signature

Date

Immediate Supervisor Signature

Date

Out of state or over-night travel was approved denied

by the Board of Directors on: _____

**Please see the back for additional mandatory detail*

OUT OF STATE OR OVERNIGHT TRAVEL REQUEST FORM

ADDITIONAL COMMENTS

*Please include the following information in the estimated cost for your proposed travel if applicable:

a) substitute costs, if necessary,

N/A

b) mileage costs -

N/A

c) registration costs -

N/A

d) incidental costs related to this travel -

N/A