

Arlington Public Schools
"Providing the means to accomplish dreams"

Supportive Information Sheet

**SUBJECT: OVERNIGHT FIELD TRIP ~ AHS DEBATE TO
WHITMAN COLLEGE, OCTOBER 30, 2008 TO
NOVEMBER 2, 2008**

Action

Pages Three (3), including cover

Submitted by: Faye Britt, AHS Assistant Principal

Date: October 13, 2008

Background Information:

Six speech and debate competitors will compete at the Whitman Invitational Tournament against students from throughout the nation for a potential bid to the Tournament of Champions, a prestigious national competition held each May. While at Whitman, students will have the opportunity to attend educational lectures by champion competitors, compete in front of college debate coaches and scouts, and collaborate with debaters from around the country.

Administrative Consideration:

The cost of the trip is being funded primarily by the debaters themselves (transportation, food, and lodging) through fund-raising and personal funds; the registration will be approximately \$150.00, and will be funded through the debate club's ASB account.

The two-day substitute costs for Mr. Guttormsen will be paid from the debate donation account.

Transportation will be via school van. The funds to pay for this trip will come from AHS ASB.

Superintendent's Recommendation:

That the Board approves the overnight travel for AHS Debate students to attend the Whitman Invitational Tournament in Walla Walla from October 30, 2008 to November 2, 2008.

ARLINGTON SCHOOL DISTRICT NO. 16
315 N. FRENCH
ARLINGTON, WA 98223

OUT-OF-STATE OR OVERNIGHT FIELD TRIP REQUEST FORM

Board Policy #2320 requires that field trips which take students out of the state or are planned to keep students out of the District overnight must be approved in advance by the Board.

Please complete this form and submit it to the Administration Office prior to the regularly scheduled board meeting so that this information can be included in the board packet for review before the scheduled meeting time.

The employee who is submitting this form is required to attend the Board meeting to answer any questions which might be raised by a Board member.

Name Jon Guttormsen

Building Arlington High School

Date(s) of proposed out of state or overnight travel: October 30, 2008 to November 2, 2008

The purpose for this travel request is: Debate Tournament at Whitman College

The number of people who will comprise the group is: Eight

The estimated cost of the trip will be \$520; and, the source of the funding for the trip is from Associate Student Body

I have made arrangements with my immediate supervisor for coverage at my work site while I am not at work. _____ (please initial)

I am willing to share information with my colleagues that I have gained from this travel experience in the following manner:

Meetings, invitations to on-site tournament, board presentation, and any other way desired!

9/29/08
Date
10/3/08
Date

Out of state or over-night travel was approved denied

by the Board of Directors on: _____

**Please see the back for additional mandatory detail*

OUT OF STATE OR OVERNIGHT TRAVEL REQUEST FORM

ADDITIONAL COMMENTS

*Please include the following information in the estimated cost for your proposed travel if applicable:

a) substitute costs, if necessary,

\$220

b) mileage costs -

Approximately 600 miles - Using school van transportation.

c) registration costs -

\$300

d) incidental costs related to this travel -

\$0