

Arlington Public Schools
Board of Directors Meeting Minutes
Monday, October 13, 2008

STUDY SESSION

President Kay Duskin called the Study Session to order at 5:45 pm in the Administration Building Board Room. Also present were Directors Jeff Huleatt, Jim Weiss, Carolyn Erickson, and Bob McClure and Student Advisor Nikita Doggett. Student Advisor Andy Smith was absent and excused.

Emergency Preparedness

Alan Boatman and Chris Badger, Emergency Management Coordinators, provided an update on the emergency preparedness progress for the Arlington School District and the community.

Zoning Recommendation

Deputy Superintendent, Warren Hopkins, shared information about zoning and current *No Shooting Zones* around the District's school buildings. He outlined a proposal that could be presented to the Snohomish County Council requesting that three additional areas be zoned *No Shooting Zones*. This would result in the areas around all of the District's schools, to approximately 1500 feet beyond the property borders, *No Shooting Zones*. After discussion, the Board chose to place this item on its October 27, 2008 agenda for formal action. If the action to file a *No Shooting Zone* request with the County passes, it would then go to the County Council, who will hold the public hearings, make the decision, and notify affected property owners.

Policy Review

Deb Borgens, Executive Director of Financial Services, proposed a new policy and outlined the WSSDA recommended updates to another. She would like to get both of these policies in place as soon as possible. The Board had no concerns with the recommendations. These policies will, therefore, be presented for first reading at the next Board meeting.

The session was adjourned at 6:53 pm.

BUSINESS MEETING

President Kay Duskin called the regularly scheduled Business Meeting of the Board of Directors of Arlington School District No. 16 to order at 7:00 pm in the Administration Building Board Room. Also present were Directors Jeff Huleatt, Jim Weiss, Carolyn Erickson and Bob McClure, and Student Advisor Nikita Doggett. Student Advisor Andy Smith was absent and excused.

The flag salute was given.

APPROVAL OF THE AGENDA

Action Item #6 *Sale of Surplus Property: Equipment* is being amended to include additional items. Director Erickson moved to approve the agenda as presented, with the amendment to Action Item #6. Director Huleatt seconded the motion, which passed with a unanimous vote.

INTRODUCTION OF NEW STAFF

Shirley Case, Executive Director of Personnel, introduced two of the District's new staff members.

STUDENT PRESENTATION

Kristine Copenhaver, Arlington High School Key Club Advisor, introduced students, Melania Baublitz and Sean Welch, who shared a PowerPoint presentation outlining the club's fundraiser to raise \$8500 to build a school in Sri Lanka.

PRESENTATION

Mentors Brett Sarver, Mark Ehrhardt, and Glenn Frable presented information about the high school's new FIRST Robotics class. Jim Bassett is also serving as a Mentor but was unable to attend the Board meeting.

COMMENTS FROM AUDIENCE

There were no comments from audience members.

DISCUSSION**School Board Members**

Director McClure drove one of the cars in the homecoming parade. He also visited a couple classrooms at Arlington High School last week.

Director Erickson enjoyed the homecoming parade and the football game last Friday night. She participated in Pink Hair for Hope.

Director Huleatt pulled the Senior float in the homecoming parade. He also attended the Trafton Fair and an AHS volleyball game. He enjoyed the Husky marching band at Friday night's football game.

Director Weiss attended a couple Arlington High School football games.

President Duskin thanked the Arlington School District employees who attended the Cocoon House fundraiser. She reminded the Board that Thursday and Friday are Challenge Days at AHS, and she has a new grand baby!

Student Advisor Doggett enjoyed homecoming and pepination. She is planning to join the Art Club at Arlington High School.

Superintendent McDuffy asked Sarah Cofer to report on the "Parenting with Compassion" event that occurred on September 25, 2008. Sarah shared a slideshow and noted that the event was well attended and the feedback was very positive. She thanked the many District staff members who donated their time to make the event such a success.

Dr. McDuffy then asked Rob Pattermann, AHS Assistant Principal, to share about the Husky band and cheerleader performance at the AHS Football game last Friday night. Rob shared a slideshow and talked about the events. He thanked those who provided cash donations and the Booster Club and all of the volunteers who helped with the event, and noted that our own Arlington Alum, Jacob Aylesworth, is a member of the Husky band. It was a great experience for all!

IDENTIFICATION OF CONSENT AGENDA ITEMS

From the agenda, the Board identified the following items for discussion and action:

3. Donation to Kent Prairie Library from the Stillaguamish Tribe**12. Policy Revisions – First Reading (16 Policies)**

- Policy 2190 ~ Instruction ~ Gifted and Talented Program ~ Amended
- Policy 5259 ~ Personnel ~ Federal Highway Administration.. ~ Amended/Renumbered to 5202
- Policy 5213 ~ Personnel ~ Part-Time Staff ~ Amended/Renumbered to 5221
- Policy 5214 ~ Personnel ~ Job Sharing Staff Members ~ Amended/Renumbered to 5222
- Policy 5221 ~ Personnel ~ Length of Work Day ~ Amended/Renumbered to 5231
- Policy 5222 ~ Personnel ~ Evaluation of Staff ~ Amended/Renumbered to 5240
- Policy 5255 ~ Personnel ~ Disciplinary Action and Discharge ~ Amended/Renumbered to 5281
- Policy 5330 ~ Personnel ~ Sick, Injury and Emergency Leave ~ Amended/Split into Four ~ New 5401
- Policy 5330 ~ Personnel ~ Family Emergency Leave ~ Amended/Split into Four ~ New 5403
- Policy 5330 ~ Personnel ~ Family Leave ~ Amended/Split into Four ~ New 5404
- Policy 5330 ~ Personnel ~ Emergency Leave ~ Amended/Split into Four ~ New 5405
- Policy 5331 ~ Personnel ~ Maternity Leave ~ Amended/Renumbered to 5402
- Policy 5140 ~ Personnel ~ Employment ~ Amended/Combined/Renumbered to 5050
- Policy 5250 ~ Personnel ~ Termination of Employment ~ Amended/Combined/Renumbered to 5280
- Policy 5001 ~ Personnel ~ Hiring Retired School Employees ~ New

- Policy 5211 ~ Personnel ~ Transfers ~ New

The remaining items, comprising the consent agenda, were:

1. Meeting Minutes – September 22, 2008
2. Joint Meeting Minutes – September 29, 2008
4. Exempt Employee Contracts
5. Basic Education Compliance Report, SPI Form 1497
6. Sale of Surplus Property: Equipment
7. Overnight Field Trip – DECA to Fall Leadership Conf., Bellevue, WA, Oct. 26-28, 2008,
8. Out-of-State Travel Request – DECA to Western Regional Conf., Phoenix, AZ, Nov. 20-23, 2008
9. Out-of-State Travel Request – Trafton Gifted Education Teacher to Grove Village, IL, Nov. 10-13, 2008
10. Overnight Field Trip – AHS Debate Team to Walla Walla, WA, Oct. 30-Nov. 2, 2008
11. Overnight Field Trip – SVS Students to Warm Beach, Stanwood, WA, Jan. 27-29, 2009
13. Payroll – September 2008
14. Personnel Report
15. Vouchers and Warrants
 - October 7, 2008 Check #43874-#44069 in the total amount of \$544,766.43
16. Adjusted Warrants
 - September 29, 2008 GF-Payroll – Warrant # 3721 in the amount of \$17.60
Cancelled Warrant – Issued in Error
 - September 30, 2008 GF-Payroll – Warrant #700001664 in the amount of \$251.14
Voided Warrant – Incorrect Amount

Director Erickson moved to approve the consent agenda as amended. Director Weiss seconded the motion, which passed unanimously by voice vote.

BOARD ACTION

Donation to Kent Prairie Elementary

Kathy Engell, Kent Prairie Elementary Principal, shared information about the donation to the Kent Prairie library from the Stillaguamish Tribe of Indians. Director Erickson moved to approve this generous donation. Director Huleatt seconded the motion, which passed with a unanimous vote.

Policy Revisions

Director McClure has questions on nine of the sixteen policies. He will send those questions to the Superintendent, and the concerns will be addressed prior to approving the policies for second reading and adoption. Director McClure moved to approve these 16 policies for first reading as presented. Director Erickson seconded the motion, which passed unanimously by voice vote.

NEXT MEETINGS

The Arlington School District Board of Directors will hold a retreat on Friday, October 24, 2008 from 9:00 am – 3:00 pm at Padilla Bay National Estuarine Research Reserve, 10441 Bayview-Edison Road; Mount Vernon, WA 98273. The purpose of the meeting will be to work on School Board goals. No public testimony will be heard and no final action will be taken.

The next regular business meeting of the Arlington School District Board of Directors is scheduled for Monday, October 27, 2008 at 7:00 pm in the District Administration Building Board Room at 315 N French Avenue, Arlington.

ADJOURN

With no further business to come before the Board, Director Erickson moved and Director Weiss seconded the motion to adjourn. The motion was approved with a unanimous vote and the meeting was adjourned at 7:58 pm.

Kay Duskin, President
Board of Directors

E. Kristine McDuffy, Superintendent
Secretary to the Board

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