

Arlington Public Schools
Board of Directors Meeting Minutes
Monday, August 10, 2009

STUDY SESSION

President Kay Duskin called the Study Session to order at 5:45 pm in the Administration Building Board Room. Also present were Directors Jeff Huleatt, Jim Weiss, Bob McClure, and Carolyn Erickson. Student Advisor Andy Smith was absent and excused.

Copiers

Sid Logan, Executive Director of Operations, provided a summary of current copiers throughout the District, and data regarding their use and cost to operate. The District proposes that, as copier contracts expire, the copier needs at that location are assessed and new machines will be leased using the most competitive machines available on the State and/or KCDA contracts. Additionally, a standard allocation, based upon need, will be developed for all buildings and implemented as existing leases expire.

Policy Revisions

Diane Kirchner-Scott, Executive Director of Teaching and Learning, discussed proposed changes to Policy 2004 *Accountability Goals*, Policy 4130 *Title I Parent Involvement* and the associated procedure. These policies have been classified as "required" and "essential", respectively, and the updated versions should be put in place as soon as feasible, therefore, they are also scheduled for First Reading tonight. The Board suggested a couple minor adjustments, which will be made prior to being presented for second reading and adoption.

Deb Borgens, Executive Director of Financial Services, outlined proposed updates to Policy 3520 *Student Fines, Fees, and Charges*. There were no concerns about this policy or the associated procedure; therefore the policy will be presented for first reading at the next meeting.

WebCal

Superintendent McDuffy shared an update on the new District online calendar.

Julie Davis, Assistant to the Superintendent and Board of Directors, provided Board members with a tip sheet and a brief training on navigating WebCal and creating custom calendars.

The Study Session was adjourned at 6:53 pm.

BUSINESS MEETING

President Kay Duskin called the regularly scheduled Business Meeting of the Board of Directors of Arlington School District No. 16 to order at 7:00 pm in the Administration Building Board Room. Also present were Directors Jeff Huleatt, Jim Weiss, Bob McClure and Carolyn Erickson, and Student Advisor Andy Smith.

The flag salute was given.

APPROVAL OF THE AGENDA

A corrected Resolution 09-04 (Agenda Item #5) and an amended Personnel Report (Agenda Item #11) were provided. Director Erickson moved to approve the agenda as presented. Director McClure seconded the motion, which passed with a unanimous vote.

SWEARING IN OF NEW STUDENT ADVISOR

New Student Advisor, Claire Logan, was sworn in by Dr. Kristine McDuffy, Superintendent. Advisor Logan will serve a two-year term. Ms. Logan took her place with the Board for the remainder of the meeting.

PRESENTATIONS

Former Weston Site

Sid Logan, Executive Director of Operations, provided information about the status of the former Weston site and a request from the Arlington Food Bank to obtain the site. The District's lease expires December 31, 2010. We are currently sub-leasing the building to the Point Church. That lease agreement can be terminated with 30 days notice, as long as we are selling our remaining leasehold to a qualified buyer. It is the District's understanding that the Point Church may not be using all of the space, and therefore, may be willing to share space. The District is currently netting approximately \$1900/month, which the Board would like to maintain through the end of the lease, but would not have a problem with the Food Bank and the Church sharing the building and the lease cost if they can reach an agreement.

Recognition of Retiree

Kent Prairie Teacher, Ginger Taylor, is retiring from Arlington Public Schools. Her picture and a summary of her 38-year career in education were projected as Shirley Case, Executive Director of Personnel, read the summary aloud.

2009-2010 Annual Budget

Superintendent McDuffy shared the list of reductions, and noted the District achieved the targeted reduction. Deb Borgens, Executive Director of Financial Services, provided copies to the Board and shared highlights of the 2009-2010 Annual Budget.

COMMENTS FROM AUDIENCE

Ursula Ghirardo, Candidate for School Board, asked to clarify that the number of reductions reflected in the budget is less than the number that was initially projected when notices were issued. Superintendent McDuffy confirmed that is true – we were able to recall some staff.

There was follow-up discussion amongst the Board about additional potential call-backs and movement of staff or attendance boundaries.

DISCUSSION

School Board Members

Director McClure recently attended a family reunion near Mount St. Helen. Toured the lava caves and found them fascinating.

Director Erickson's sister will be visiting soon.

Director Huleatt has been busy with his kids while they're all home for the summer.

Director Weiss will be a grandfather of twin boys this winter. He will be traveling to Japan soon for work and may miss the next Board meeting.

President Duskin has been enjoying this summer at her beach house. She has been busy moving her mom into an apartment in Spokane.

Student Advisor Smith has been busy with football and attended an ASB officer meeting to plan for the year.

Student Advisor Logan is preparing for classes, particularly AP English and AP Chemistry.

Superintendent McDuffy noted that staff is looking forward to the 09-10 school year. There's a sense of renewed energy and a new start. She noted that Leadership Team has a three-day work session later this week.

IDENTIFICATION OF CONSENT AGENDA ITEMS

From the agenda, the Board identified the following items for discussion and action:

5. Resolution 09-04 – Arlington Public Schools Annual Budget 2009-2010
6. Milk and Bakery Bids for 2009-2010 School Year
8. Conditional Teaching Agreement

The remaining items, comprising the consent agenda, were:

1. Meeting Minutes – July 13, 2009
2. Special Meeting Minutes – July 14, 2009
3. Policy Revisions – First Reading (2 Policies)
 - *Policy 2004 – Instruction – Accountability Goals - Amended*
 - *Policy 4130 – Community – Title I Parent Involvement - Amended*
4. Policy Revision – Second Reading & Adoption (1 Policy)
 - *Policy 2410 – Instruction – High School Graduation Requirements– Amended*
7. Traffic Safety Education Fee Increase
9. Payroll Report – July 2009
10. Classified Positions - Rehires
11. Personnel Report
12. Budget Report
13. Vouchers and Warrants
 - *July 27, 2009* *Check numbers 46866 through 46943 in the total amount of \$323,607.65*
 - *August 4, 2009* *Check numbers 46944 through 46984 in the total amount of \$84,877.34*
 - *August 5, 2009* *Check number 46985 in the total amount of \$6,157.31*

Director McClure moved to approve the consent agenda as amended. Director Erickson seconded the motion, which passed unanimously by voice vote.

BOARD ACTION

Resolution 09-04 –Arlington Public Schools Annual Budget 2009-2010

There being no further questions, Director Erickson moved to approve Resolution 09-04 authorizing the 2009-2010 Annual Budget. Director Huleatt seconded the motion, which passed unanimously by roll call vote.

Milk and Bakery Bids for 2009-2010

Director Huleatt asked why the District no longer receives many bids for each. Ms. Borgens noted that the bigger companies have bought out the smaller companies and, as a result, there are not as many competitors. The District has worked with these companies before and has good relationships with both. Mary Lavelle will look at the State bid when it comes out and if it's a better deal, she will go with the State bid. Director Huleatt moved to approve the 2009-2010 Milk and Bakery bids. Director Weiss seconded the motion, which passed unanimously by voice vote.

Conditional Teaching Agreement

Director McClure commented that this is a great example of creative financing. He commended Major Blue for proposing this arrangement and the District for taking advantage of the opportunity. Director McClure moved to approve the conditional teaching contract for Major Blue. Director Erickson seconded the motion, which passed unanimously by voice vote.

NEXT MEETING

The next regular business meeting of the Arlington School District Board of Directors is scheduled for Monday, August 24, 2009 at 7:00 pm in the District Administration Building Board Room, 315 N French Avenue, Arlington.

EXECUTIVE SESSION

President Kay Duskin recessed the regular Business Meeting at 8:22 pm, stating that the Board would be convening in an Executive Session for the purpose of discussing with legal counsel, litigation to which the District is a party. She stated that the estimated time for the Executive Session would be 30 minutes and that no action would be taken. She further stated that, following the Executive Session, the regular meeting would be reconvened in the Board Room for the sole purpose of adjournment. The Executive Session convened at 8:25 pm and was adjourned at 8:57 pm. No action was taken.

ADJOURN

President Duskin reconvened the regular Business Meeting at 8:59 pm. With no further business to come before the Board, Director Erickson moved and Director Weiss seconded the motion to adjourn. The motion was approved with a unanimous vote and the meeting was adjourned at 9:01 pm.

Kay Duskin, President
Board of Directors

Dr. E. Kristine McDuffy, Superintendent
Secretary to the Board